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Visiting Nurse Association of Greater Philadelphia records, 1976-1994 PU-N.MC 38

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English

Describing Archives: A Content Standard

University of Pennsylvania: Barbara Bates Center for the Study of The History of Nursing

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Summary Information

Repository:	University of Pennsylvania: Barbara Bates Center for the Study of The History of Nursing
Creator:	Visiting Nurse Association of Greater Philadelphia
Title:	Visiting Nurse Association of Greater Philadelphia records
ID:	PU-N.MC 38
Date [inclusive]:	1976-1994
Physical Description:	5 Linear Feet
Language of the Material:	English .
Abstract:	The Visiting Nurse Association of Greater Philadelphia is the only non-profit home care health agency in Philadelphia that serves the entire geographic area. These records consist of cost studies for the delivery of home care, reports to the National League of Nursing and other organizations, internal office files, and annual reports.

Preferred Citation

Visiting Nurse Association of Greater Philadelphia records, Barbara Bates Center for The Study of The History of Nursing, University of Pennsylvania

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Historical Sketch

In 1959, in response to the need for a modern, innovative, and community-oriented public health nursing agency, Community Nursing Services of Philadelphia (CNSP) was created by the merging of services of the City of Philadelphia's Division of Public Health Nursing and of the Visiting Nurse Society. This merger was intended to reduce duplication of nursing services in the home so that CNSP would serve both those sick at home and those requiring nursing services in public health clinics. From 1959 to 1979, Community Nursing Services provided all nursing services in City Health Department clinics. It also delivered multidisciplinary preventative, therapeutic, and rehabilitative services to individuals and families in the home.

By 1977, it became evident that this arrangement between the Community Nursing Services and the City of Philadelphia was becoming less efficient as trends in the health care system were making such a combined agency impossible. In the 1970s, city-financed health services demonstrated changing priorities. The city's categorical clinics were consolidated into family medical care clinics, clinic nurses ceased making home visits, and traditional functions of public health nurses were delegated to city personnel such as health program representatives and social workers.

To address this problem of conflicting goals, a planning committee of the Community Nursing Service Board was appointed to study CNSP's mission, and outside consultants were engaged to assist in the study. The report of the Board's Committee recommended formation of an independent, non-profit, broad-based community organization to provide needed home health services to Philadelphia residents.

The Community Nursing Services, Visiting Nurse Society of Philadelphia, and the City of Philadelphia agreed with the Committee's recommendation. They terminated the 1959 agreement on June 30, 1979. As of July 1, 1979, an independent, voluntary, not-for-profit, incorporated agency was established known as Community Home Health Services of Philadelphia (CHHSP). The agency's newly formed Board of Trustees consisted of representatives from the City of Philadelphia, the Visiting Nurse Society, hospitals, non-profit nursing homes, and from various community organizations.

This agency continued in the tradition of Community Nursing Services, providing care to Philadelphia residents regardless of ability to pay. Funding was obtained from fees paid by individuals, Medicare, Medicaid, Blue Cross, and other types of insurance. Additional sources of funding included the United Way, private foundations, grant programs, and contracts for services. The Visiting Nurse Society contributed its endowment fund income. The City of Philadelphia entered into a contractual agreement with CHHSP for home health care services for patients who were enrolled in the Department's Family Medical Care program or in other community health service programs. The city was also in agreement with CHHSP for Philadelphia Nursing Home when home health services were effective alternatives to institutionalization.

CHHSP became the Visiting Nurse Association of Greater Philadelphia in 1990. Shortly afterward, a parent company, Philadelphia Home Care, was formed. While some health care services were realigned, the VNA of Greater Philadelphia continues to provide services to all Philadelphia residents. It is the only agency in Philadelphia that serves the whole geographic area and all economic groups of the population.

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Scope and Contents

The Visiting Nurse Association of Greater Philadelphia is the successor agency to the Visiting Nurse Society of Philadelphia (whose role in recent years has shifted to funding the VNAGP). Separately incorporated, the VNAGP records consist of cost studies for the delivery of home care, reports to the National League of Nursing and other organizations, internal office files, and annual reports.

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Administrative Information

Publication Statement

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Related Materials

Related Materials

See also: [MC 5B, Visiting Nurse Society of Philadelphia records](#).

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Controlled Access Headings

- Administrative records
- Public health nursing
- Community health nursing
- Visiting nurses
- Philadelphia (Pa.)
- Financial records
- Nursing
- Visiting Nurse Association of Greater Philadelphia

Collection Inventory

Administration, 1965-1989

Scope and Contents

This series includes the annual report booklets from 1980-1993 and the agency's Mission Statement, Philosophy, and Objectives, 1978. There are minutes from Central office meetings (1975-1976), employee council meetings (1980), operational meetings (1980-81), and staff meetings (1978-81). The correspondence files include incoming and outgoing correspondence for funding reimbursement for services and vendor selection. The agency's personnel policies and procedure manual of 1980 is here, as is the contract "Medicare Tool-up Program" with the Pennsylvania Department of Health, in preparation for Medicare certification. The study and final report for a Regional Visiting Nurse Association Project for one agency for the five county areas (1988-1989) are found in this series as well.

Annual Report

Title/Description	Instances	
Rough Draft including Correspondence, 1980	box 1	folder 1

Annual Report booklets, CHHSP, 1980-1988

Title/Description	Instances	
1980	box 1	folder 2
1981	box 1	folder 3
1982	box 1	folder 4
1984	box 1	folder 5
1985	box 1	folder 6
1986	box 1	folder 7
1988	box 1	folder 8

Annual Report booklets, VNA of Greater Philadelphia, 1992-1993

Title/Description	Instances	
1992	box 1	folder 9
1993	box 1	folder 10
Announcement of name change from Community Home Health Services to the Visiting Nurse Association of Philadelphia, 1990	box 1	folder 11
Affirmative Action Plan, 1977	box 1	folder 12
Mission Statement, Philosophy and Objectives, CNS, 1978	box 1	folder 13

Minutes

Central Office Meeting

Title/Description	Instances	
Agenda, 1970-1980	box 1	folder 14
Minutes, 1975-1976	box 1	folder 15
Employee Council Meeting Minutes, March, April 1980	box 1	folder 16
Operational, Meeting Minutes, 1980-1981	box 1	folder 17
Staff Meeting Minutes, 1978-1981	box 1	folder 18
Quality Assurance Program Report to Board of Trustees, 1981	box 2	folder 20
Executive Committee, Program Evaluation Meeting, August 18, 1990	box 2	folder 19
Union Contract Proposal, City of Philadelphia, 1978	box 2	folder 21
Space Study and Proposals for New Agency, 1978-1980	box 2	folder 22

Correspondence

Title/Description	Instances	
Contributions, fiscal year, 1981	box 2	folder 23
Executive Secretary, Caroline Griffith, General Administration, 1959-1981	box 2	folder 24
Fund Raising Issues, 1980	box 2	folder 25
General Administration, 1976-1980	box 2	folder 26
GLS Associates, Inc., Consultants to Health Care Organizations, 1978-1981	box 2	folder 27

Home Care

Title/Description	Instances	
Hospital Home Care Program, Discounting, 1979-1980	box 2	folder 28
Home Health Care Cost Caps, 1979-1980	box 2	folder 29
Strategy for Hospital Home Care Program, 1980	box 2	folder 30
H.R. 4626, Reimbursement for Physical and Speech Therapy, 1979	box 2	folder 31
Hospital Financial Management Association, 1981	box 2	folder 32
Kresge Foundation, Proposal for Renovation, Furniture and Capital Equipment, 1981	box 2	folder 33
Legal Council, 1979-1980	box 2	folder 34
Requesting Reference Materials, 1979-1981	box 2	folder 35
Reimbursement for Business Expenses, 1979	box 2	folder 36
United Way of Southeastern Pennsylvania Budget Request, 1979-1980	box 3	folder 37
Vendor Selection for Data Processing, 1980	box 3	folder 38

Personnel Policies and Procedure Manual, 1980

Title/Description	Instances	
Table of Contents, by section including history and personnel philosophy	box 3	folder 39
Section I, Employment; Section II, Financial	box 3	folder 40
Section III, Benefits	box 3	folder 41
Section IV, Work Related; Section V, Job Descriptions; and Section VI, Chart Section	box 3	folder 42
Performance Criteria and Appraisal for Area Field Administrator, 1980	box 3	folder 43

Productivity Standards for Staff, 1979-1980	box 3	folder 44
Study and Correspondence of Fringe Benefits, 1978-1980	box 3	folder 45
Table of organization, VNA of Greater Philadelphia, 1992	box 3	folder 46

Medicaid and Medicare Programs

Contract with Pennsylvania Department of Health

Medicare Tool-Up Program

Correspondence

Title/Description	Instances	
1965	box 3	folder 47
January-April 1966	box 4	folder 48
May-December 1966	box 4	folder 49
1967	box 4	folder 50
Position Paper, Medicaid, 1980	box 4	folder 51

National League for Nursing-- Accreditation of Home Health Agencies Reports

Title/Description	Instances	
Account Correction Team (ACT), 1981-1982	box 4	folder 53
Agency Philosophy and Objective Task Force Report, includes Minutes and Correspondence, 1978-1979	box 4	folder 54
Fee for Service Reports, July 1979 to March 1981	box 4	folder 55
Feasibility Study Report to the Board of Trustees, July 1980	box 4	folder 56
Pennsylvania Department of Welfare, Report for a Comprehensive Home Care Delivery System, includes Correspondence, 1977	box 4	folder 57
Nursing Hours Report, 1980	box 5	folder 58
Patient Referral Sources, Total, July 1979 to June 1980	box 5	folder 59
Patient Referral and Services, Weekly and Monthly, 1979-1980	box 5	folder 60
Patient Referral Sources, By Month, 1979-1981	box 5	folder 61

Regional Visiting Nurse Association Project, 1988-1989

Final Report

Title/Description	Instances	
Final Narrative Report	box 5	folder 62
Appendix A--Steering Committee Meeting Minutes	box 5	folder 63
Appendix B--Board Progress Report	box 5	folder 64
Appendix C--Operations Consultants, Final Report	box 5	folder 65
Appendix D--Marketing RFP and Marketing Consultant Proposal	box 5	folder 66
Appendix E--Marketing Consultant, Final Report	box 5	folder 67
Appendix F--Marketing Research Documentation	box 5	folder 68
Appendix G--Financial Analysts, Final Report	box 5	folder 69
Appendix H--Financial Consultant, Final Report	box 5	folder 70

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Executive Staff Files, 1975-1981

Scope and Contents

Found within this series are files of Sheila M. Loughlin, Executive Director from 1978 to 1981. These include administrative correspondence, files regarding Loughlin's activities with the National League for Nursing (such as "Ten Agency Group" meetings whose purpose was to demonstrate leadership in the home health field), the Council of Home Health Agencies, and with Community Health Services. The files of her remarks to the general staff concerning the establishment of the CHHS of Philadelphia (1979) are also included in this series.

Executive Director--Sheila M. Loughlin, Files

Title/Description	Instances	
Agreement, Moore College Work Study Program, 1981	box 6	folder 1
Contract, Philadelphia Health Management Corporation, Center for Comprehensive Home Care, 1979	box 6	folder 2

Correspondence

Administrative

Title/Description	Instances	
January to June 1979	box 6	folder 3
July to December 1979	box 6	folder 4
January to April 1980	box 6	folder 5

May to September 1980	box 6	folder 6
October 1980 to February 1981	box 6	folder 7
March to May 1981	box 7	folder 8
June to July 1981	box 7	folder 9
Automobile Fleet, 1980	box 7	folder 10
Fraud and Abuse, Medicare H.H.S, 1981	box 7	folder 11
Forms Management Program, undated	box 7	folder 12
Human Resources Program, 1979	box 7	folder 13

National League for Nursing Correspondence, 1980

Ten Agency Group Meetings

Title/Description	Instances	
New York, New York, December 8-9, 1975	box 7	folder 14
New York, New York, May 3-4, 1976 and September 27-28, 1976	box 7	folder 15
New York, New York, 1977-1979	box 7	folder 16
New York, New York, October 8-9, 1979	box 7	folder 17
New York, New York, 1980	box 7	folder 18

Philadelphia, Pennsylvania, January 14-15, 1980

Title/Description	Instances	
Correspondence to Alice Chun, N.L.N.	box 7	folder 19
Logistics; Accommodations and Activities	box 7	folder 20
Meeting Plans and Correspondence	box 7	folder 21
Meeting Minutes	box 7	folder 22
Participant's Packet of Meeting Activities	box 8	folder 23
Dallas, Texas, May 12-13, 1980	box 8	folder 24
Portland, Maine, November 17 and 18, 1980	box 8	folder 25
Planning Session for a National Invitational Conference, for Home Health Agencies, 1981	box 8	folder 26
Annual Meeting, Council of Home Health Agencies and Community Health Services, Washington, D.C., March 5-8, 1980	box 8	folder 27

Council of Home Health Agencies and Community Health Services, National Invitational Conference for Home Health Agencies, Chicago 1980-1981, March 30-31, 1980	box 8	folder 28
Council of Home Health Agencies and Community Health Services, Newsletter and Memorandum, 1981	box 8	folder 29
NLN Reference Material, Brochure and Booklets for Planning Services, 1975-1981	box 8	folder 30

Planning

Title/Description	Instances	
Activities to Accomplish Agency's goals and objectives, 1980	box 9	folder 31
Environmental Assessment and General Assumption for the Agency, 1977	box 9	folder 32

Operating Plan and Budget

Title/Description	Instances	
Administrative Services, 1978-1979	box 9	folder 33
Memorandum to Community Nursing Service Board, 1978-1979	box 9	folder 34
Memorandum to Executive Staff, 1980	box 9	folder 35
Memorandum, Planning, 1981	box 9	folder 36
Operating Plan and Budget, 1978-1979	box 9	folder 37
Status Report, 1978-1979	box 9	folder 38
Paper Present at Frost and Sullivan Conference, Arlington, Virginia: "Home Health Care as Seen by a Voluntary Agency", undated	box 9	folder 39
Seminar Folder, "Advanced Financial Management and Marketing," Washington, DC, 1979	box 9	folder 40
Remarks to General Staff Meeting Concerning the Establishment of the Community Home Health Services of Philadelphia, February 2, 1979	box 9	folder 41
Report, Combining Public Health Nursing Agencies (a case study in Philadelphia), 1967	box 9	folder 42

Director of Financial and Administrative Services, Files, Donald Heil

Title/Description	Instances	
Personnel File, 1980-1981	box 10	folder 43
Time Study Project, 1981	box 10	folder 44

Personnel Files

Title/Description	Instances	
Joan Borochaner, Director of Human Resources, 1980-1981	box 10	folder 45
Carole Klawansky, Area Field Administrator, 1980	box 10	folder 46

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Public Relations, 1961-1992

Scope and Contents

This is a small series which includes a short history of CNS of Philadelphia published in a medical journal (1961) and a news release for the formation of the CHHS of Philadelphia (1979). Brochures, posters, publications of CHHS Visitor (1984-1990) and VNA Visitor (1991-1994), recruitment posters for staff, as well as the artwork for brochures and posters can be found in this series.

Title/Description	Instances	
Article, Community Nursing Services of Philadelphia, 1961	box 10	folder 1
Article, The Visiting Nurse Association of Greater Philadelphia (VNAGP), a Brief History of the Years 1990 through 2006 by Stephen W. Holt, 2008	box 17	

Caring Award Dinner

Title/Description	Instances	
1984 invitation, program, and photographs	box 10	folder 2
1985 program	box 10	folder 3
1986 program	box 10	folder 4
1987 invitation and program	box 10	folder 5
1988 invitation	box 10	folder 6
1990 program	box 10	folder 7
1992 invitation and program	box 10	folder 8
1993 invitation	box 10	folder 9
1994 invitation	box 10	folder 10

Artwork

Title/Description	Instances	
CHHSP embroidered patches, 1981	box 10	folder 11
CHHSP logo, 1979	box 10	folder 12

Designs for posters and brochures	oversize 16	
Brochures		
Title/Description	Instances	
Board of Trustees, introduction of board members, 1990s	box 10	folder 13
CHHSP, 1980s	box 10	folder 14
Holiday Greeting, undated	box 10	folder 15
Hospice, 1990s	box 10	folder 16
A Therapeutic Alternative, 1990s	box 10	folder 17
VNA East, undated	box 10	folder 18
We Can Serve your Patients in the Home, 1980s	box 10	folder 19
Bulletin Check-up, 1989-1990	box 10	folder 20
Community Home Health Visitor, 1984-1990	box 10	folder 21
Correspondence		
Title/Description	Instances	
Poster to promote home care, 1990	box 10	folder 22
Edith H. Page, former Board Secretary to VNS, 1994	box 10	folder 23
Contribution request forms, 1991 and 1992	box 10	folder 24
Folder "Community Home Health Services", undated	box 10	folder 25
Health Care Employment News, CHHS, 1990	box 10	folder 26
Invitations		
Title/Description	Instances	
Social Fund Raising Program Christmas, 1983	box 10	folder 27
Social Fund Raising Programs, 1991 and 1992	box 10	folder 28
Newspaper clippings of staff members Holt and Aiken, 1990 and 1992	box 10	folder 29
News Releases, Formation of Community Home Health Services of Philadelphia, 1979	box 10	folder 30
Nurse Extra, "Special Caring of the Hospice Nurse", 1994	box 10	folder 31
Permission forms for use of patients' photographs, 1979	box 11	folder 32
Recruitment posters for nursing positions, 1990s	oversize 16	
VNA Visitor, 1991 and 1994	box 11	folder 33
Workshop, "PR Basics for VNA's", May 1992	box 11	folder 34

Report to Community, CHHS, 1989

box 11

folder 35

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Financial, 1976-1980

Scope and Contents

Included in this series are the original hand-written worksheets of audit reports and cost studies of CHHS administration expenditures and health service programs.

Audit Reports and Cost Studies

Audit Reports

Title/Description	Instances	
Accounts payable f/y, 1976-1977	box 11	folder 1
Accounts receivable private, f/y, 1976-1977	box 11	folder 2
Accounts receivable private, f/y, 1976-1977	box 11	folder 3
Accounts receivable private, f/y, 1976-1977	box 11	folder 4
Accounts receivable medicare, f/y, 1976-1977	box 11	folder 5
Correspondence, f/y, 1976-1977	box 11	folder 6
Functional allocation worksheets, f/y, 1976-1977	box 11	folder 7
Functional allocation worksheets, f/y, 1976-1977	box 11	folder 8
Insurance worksheets, f/y, 1976-1977	box 11	folder 9
Journal entries, adjusting f/y, 1976-1977	box 11	folder 10
Salaries, f/y, 1975-1976	box 11	folder 11
Salaries, f/y, 1976-1977	box 11	folder 12
Worksheets (miscellaneous), outstanding invoices, equipment expenditures, 1976-1977	box 11	folder 13

Cost Studies

Title/Description	Instances	
Analysis of Medicare Deductible Billing, 1976	box 11	folder 14
Analysis of Rental Office Space, 1976	box 11	folder 15
Clinician Time Study, 1976	box 11	folder 16
Correspondence Blue Cross, Medicare, 1976-1978	box 12	folder 17
Cost Data, City of Philadelphia, 1976-1978	box 12	folder 18

Data Processing Service, 1976	box 12	folder 19
Distribution, Nursing, Program Services and Medicare Visits, 1976	box 12	folder 20
Distribution, Therapist Expense, 1976	box 12	folder 21
Forms, 1976	box 12	folder 22
Physical Therapy Services, 1976	box 12	folder 23
Professional Staff Time Study Report, 1976	box 12	folder 24
Work papers, 1975-1976	box 12	folder 25
Work papers, 1975-1976	box 12	folder 26
Memorandum, Telephone Cost of CNS, 1975-1976	box 12	folder 27
Proposed Budget, 1976-1977	box 12	folder 28

Cost Studies, 1977

Title/Description	Instances	
Time Study - Type of service and staff, 1977	box 12	folder 29
Correspondence, Blue Cross, Staff member, and Medicare, 1977	box 12	folder 30
Expenditures, 1977	box 13	folder 31
Home Health Aide Time Study, 1977	box 13	folder 32
Home Health Aide Time Study, 1977	box 13	folder 33
Physical, Speech and Occupational Therapist Contracts, 1977	box 13	folder 34
Staff time Study, May 23 to June 3, 1977	box 13	folder 35
Worksheets, Expenditures, Services and Medicare Billing, 1977	box 13	folder 36
Memorandum, United Way meeting, Re: Allocations Committee of United Way, January 26, 1977	box 13	folder 37

Cost Studies, 1978

Title/Description	Instances	
Contract Therapy, 1978	box 13	folder 38
Correspondence, F/Y, 1978	box 13	folder 39
Deductible Bad Debts, 1978	box 13	folder 40
Home Health Aide Time Study, 1978	box 13	folder 41
Medicare Remittances, 1978	box 13	folder 42

Memorandum, Nursing, Program, F/Y for City of Philadelphia, Health Dept., 1978	box 14	folder 43
Work papers, 1978	box 14	folder 44
Cost Studies, 1979-1980		
Title/Description	Instances	
Contract Therapy, 1979	box 14	folder 45
Correspondence, Cost-Reports, 1979	box 14	folder 46
Correspondence, Cost Reports, 1979	box 14	folder 47
Correspondence, Medicare-(Blue Cross), 1979	box 14	folder 48
Deductible Bad Debts, 1979	box 14	folder 49
Description of Work papers, 1979	box 14	folder 50
Description of Work papers, 1979	box 14	folder 51
Home Health Aide Time Study, 1979	box 14	folder 52
Work papers: Re: Staff Medicare Visit, 1979	box 14	folder 53
Audit Report, Commercial Office Furniture, 1980	box 14	folder 54
Financial report, 1980	box 14	folder 55
Retention Schedule for Official Record and Disposition, 1979	box 14	folder 56
VNS of Philadelphia, financial results (annual report), 1988-1990	box 14	folder 57

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Photographs, 1970s

Scope and Contents

The photographs in this series record group photographs of staff and board members on two separate occasions for award recognition, one being a luncheon and the other a reception.

Recognition Luncheon, undated

Title/Description	Instances	
Group of eight guests seated at table	box 15	photo 1
Group of seven guests seated at table in front of window	box 15	photo 2
Group of five guests seated at table	box 15	photo 3
Mrs. Kohn, Mrs. Knight and Mrs. Kelly, Mrs. Kohn cutting the cake	box 15	photo 4

Mrs. Richard Knight presenting the City of Philadelphia's Citation to Mrs. I. Kohn	box 15	photo 5
Mrs. Kohn, Mrs. Knight, and Mrs. Kelly	box 15	photo 6
Mrs. Kohn looking at Citation	box 15	photo 7
Mrs. Knight with four recipients for reward	box 15	photo 8
Mrs. Knight with two recipients for award	box 15	photo 9
Mrs. Knight with two recipients for award	box 15	photo 10
Mrs. Knight with one recipient for award	box 15	photo 11
Mrs. Knight with two recipients for award	box 15	photo 12
Mrs. Knight with a group of five receiving awards	box 15	photo 13
Mrs. Knight with a recipient for award	box 15	photo 14
Mrs. Knight with a group of six for awards	box 15	photo 15
Mrs. Knight with two recipients for awards	box 15	photo 16
Mrs. Knight with a recipient for award	box 15	photo 17
Mrs. Knight with a recipient for award	box 15	photo 18

Recognition and Award Gathering, undated

Title/Description	Instances	
Group picture of Mr. G. Lloyd Kirk, Mrs. Knight, Mrs. Kohn and Mrs. Kauffman	box 15	photo 19
Mr. G. Lloyd Kirk and Mrs. Margaret Kauffman	box 15	photo 20
Mrs. Richard Knight and Mrs. Margaret Kauffman	box 15	photo 21
Mrs. Richard Knight and Carol Kinney	box 15	photo 22
Mrs. Richard Knight and Mabel Giddins	box 15	photo 23
Mrs. Richard Knight, Theresa Gladden Margaret Wright, Gretta Seth, Elizabeth Williams, Lillian Bailey	box 15	photo 24
Mrs. Richard Knight and Mabel Sanders	box 15	photo 25
Mrs. Richard Knight, Joan Howard and Janie Naylor	box 15	photo 26
Mrs. Richard Knight, Eloise Freeman and Rose Pinkney	box 15	photo 27
Mrs. Richard Knight and Helen Pollock	box 15	photo 28
Group picture of four individuals who received recognition	box 15	photo 29
Group picture of four individuals who received recognition	box 15	photo 30

Group picture of four individuals who received recognition	box 15	photo 31
Group of two individuals	box 15	photo 32
Nurse and nurse aide assisting patient to sit in chair	box 15	photo 33
Nurse and nurse aide assisting patient to sit in chair	box 15	photo 33a
Nurse and nurse aide assisting patient to sit in chair	box 15	photo 33b
Staff meeting, undated	box 15	photo 34
Staff meeting, undated	box 15	photo 35
Staff meeting, undated	box 15	photo 36
Three persons associated with CHHS, outside St. Christopher's Hospital, undated	box 15	photo 37
Three persons associated with CHHS, outside St. Christopher's Hospital, undated	box 15	photo 37a
Three persons associated with CHHS, outside St. Christopher's Hospital, undated	box 15	photo 38

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Artifacts and Memorabilia, 198?-1999?

Scope and Contents

This series includes a "Community Home Health Services" flag, plaque, and pencils.

Title/Description	Instances
Flag "Community Home Health Services"; pencils "VNA of Greater Philadelphia"; Plaques, 1982 and 1985	oversize 16

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Audio-visual Materials, 1987-1994

Scope and Contents

Here are audio and video cassettes prepared by the agency for television and radio spots.

Audiotapes

Title/Description	Instances
Talk radio program host Ron Eisenberg of WDVJ interviewing Adele Hebb, President of CHHSP, April 10, 1987. The interview highlights the type of services provided, qualifications of staff, reimbursement for	box 17 cassette 1

services, financial assistance from private and non-private agencies, and what services are available to all age groups who need home health care services. 2 tapes.

Linda Aiken discussing with a group of health care workers the current and future changing role of hospitals and community home health agencies in providing patient and family services as to organizational structure, financing, and staffing. 120 minutes, no date. NOTE: this tape has poor sound quality due to noisy background while taping.	box 17	cassette 2
Group meeting discussing administration planning for providing health and social services in competition with other community health agencies. 70 minutes., undated	box 17	cassette 3
Bob Koenig "CARIE Line" radio station WIP (610 am); side 1 is two staff members discussing with Peter Soloman services provided to the elderly in need of professional and non-professional home health care; payment for services; and procedures for referral., June 14, 1987	box 17	cassette 4

Videotapes

Title/Description	Instances	
Images, Community Home Health Services, 7:30 mins. A brief history of the agency and the services it provides. It focuses on caring for the young and old in the home setting which the patients indicate is more therapeutic than a hospital setting. 3 tapes., 1988	box 17	video 1
Visiting Nurse Association of Greater Philadelphia. Thirty and ten second public service announcements. Highlight services provided and availability to all community members., 1994	box 17	video 2
Philadelphia Home Care, two 0:30 PSAs, "master" PHC/Phillies Campaign, Summer 1987	box 17	video 3
Community Home Health Services. 0:30 PSA; 0:10 PSA. 2 tapes., December 14, 1988	box 17	video 4

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