



## Submatriculation into an MSN/MSNS Program

Submatriculation allows a traditional BSN undergraduate or an accelerated BSN student to become formally enrolled in a master's program while still an undergraduate.

### Eligibility

- To be eligible for submatriculation, students must have:
  - Completed NURS 2150 and NURS 2250/2350 or NURS 2450/2550
  - Required minimum cumulative GPA of 3.0

### Timeline

- You must submatriculate before your final semester.
- Traditional BSN students: Application deadline is **November 1** – apply to spring term.
- ABSN students: Application deadline is **April 1** – apply to summer term.
- Students interested in submatriculation are strongly encouraged to attend a fall (October) or spring (March) open house for more information on the various master's programs.
- Students should make their faculty advisor aware of their decision to submatriculate.

### Application Requirements

- Online application ◦ All materials must be submitted online:  
<https://apply.nursing.upenn.edu/apply/>
- Essays ◦ Applicants are required to submit two essays. The Health Leadership MSN program requires an additional essay.
- Recommendations ◦ Traditional BSN Students: 2 recommendations (one from a Penn clinical instructor) ◦ Accelerated BSN students: 1 recommendation from a Penn clinical instructor
- Transcript ◦ Upload unofficial transcripts into the online application
- The application fee is waived for submatriculants.
- Enrollment deposit ◦ If admitted, a \$25 deposit is required to reserve a place in the graduate program. Students will not be eligible to register for graduate courses until their \$25 deposit is received.
  - An additional deposit of \$125 is required when you confirm your enrollment.
- Graduate Record Exam (GRE) ◦ As of July 1, 2021, the GRE is no longer required.

### Application Tips

- During the application process, you can save and return to your application before the application deadline. Once submitted, the application can no longer be accessed.
- On the "Program Selection" page of the application, select the degree option "Submatriculation" and then select the program you are applying to.

- Recommendations are sent and received electronically. You may request up to five recommendations. • Submit an updated resume. For resume assistance, please contact Career Services (<http://www.vpul.upenn.edu/careerservices/>).

### **Graduate Credit Guidelines**

- Students may take up to three graduate level courses toward their graduate program prior to completing their BSN. No more than half of the credits counting toward a graduate minor may be taken at the BSN level.
- Submatriculants must select their three nursing graduate courses for submatriculation from the approved [Submatriculation Course Guide](#).
- Course selections vary depending on the intended submatriculation program. Students should consult with their Faculty Advisor and/or the Associate Director of Advising for individual course selections.
- Some courses like NURS5470 and NURS5400 may fulfill an undergraduate and graduate requirement.
- Per University policy, classes cannot be applied to more than two degree and minor programs.
- At least 50% of a student's courses in a given semester must apply to their primary degree. Failure to do so may result in financial aid implications.

### **Graduation and Progression Guidelines**

- Students must complete their graduate degree within five years of completion of the BSN program.
- Some MSN programs may require work experience before beginning graduate clinical coursework. However, non-clinical coursework may be taken in that interim time.
- Progression into the master's clinical sequence and completion of the master's degree is contingent upon successful completion of the BSN requirements with a 3.0 GPA, and in accordance with all the undergraduate and graduate policies.
- Progression into an MSN program is also contingent upon successful completion of the NCLEX and submission of evidence of active RN licensure.

### **Important! – Confirming Your Re-Enrollment**

- All submatriculation admissions offers are tentative and contingent upon completing all program-specific work experience and subject to a re-enrollment review.
- Return date must be confirmed by fall term (**October 1<sup>st</sup>**) for the following year. ○ For example: If you plan to enroll for fall 2025, you must notify us by November 1, 2024.
- An enrollment deposit of \$125 is required when you confirm your enrollment.
- Your Penn e-mail address must remain active for admissions communication/reminders. Please check your Penn e-mail regularly if you work in between your BSN and MSN programs.
- Failure to confirm will result in losing your spot. You will need to submit a new application for future consideration.

### **Questions?**

- General admissions/program questions ○ Traditional BSN students – Marianne Smith ([smithmar@nursing.upenn.edu](mailto:smithmar@nursing.upenn.edu)) ○ Accelerated BSN students – Filomena Circelli ([filomena@nursing.upenn.edu](mailto:filomena@nursing.upenn.edu))
- Application questions – [admissions@nursing.upenn.edu](mailto:admissions@nursing.upenn.edu)
- Course selection questions – [advisor@nursing.upenn.edu](mailto:advisor@nursing.upenn.edu)