

## IMMUNIZATIONS AND BACKGROUND CHECKS CHECKLIST

Entering Clinical Fall 2011 – Returning BSN & Midwifery & CRNA Students  
COMPLIANCE DEADLINE: AUGUST 1, 2011

ITEM	First Date to Complete	DATE TO COMPLETE BY	DATE COMPLETED
Order Immunization and Background Check Package (BSN = Package 1; MSN = Package 2)	April 15	May 15	

### Immunizations

Have health care provider complete immunization form.	May 1	July 30	
Return completed immunization form and valid certification cards to American Data Bank and complete online entry.	May 1	July 30	

### FBI Fingerprinting

Get fingerprinted.	April 15	June 1	
Have release form notarized.	April 15	June 1	
Send Fingerprints and Release Form to American Data Bank.		June 1	

### Child Abuse Clearance

Complete and mail Childline form with money order.	May 1	June 1	
Return Childline clearance to American Data Bank and complete online entry.		July 30	

### Drug Screen

Complete Drug Screen.	May 1	July 15	
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### AMERICAN DATA BANK contact info

Fax: 303-339-7521 or 1-877-619-4139

Email: [immunization@americandatabank.com](mailto:immunization@americandatabank.com)

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