

IMMUNIZATIONS AND BACKGROUND CHECKS CHECKLIST

**Entering Clinical Fall 2011 – Psych NP, Adult NP, Gerontology NP Programs
COMPLIANCE DEADLINE: September 1, 2011**

ITEM	First Date to Complete	DATE TO COMPLETE BY	DATE COMPLETED
Order Immunizations (Package 3) and Background Check Packages (MSN Package 2)	July 1	July 15	

Immunizations

Have health care provider complete immunization form.	July 1	August 30	
Return completed immunization form and valid certification cards to American Data Bank & complete online entry.	July 1	August 30	

FBI Fingerprinting

Get fingerprinted.	July 1	July 15	
Have release form notarized.	July 1	July 15	
Send Fingerprints and Release Form to American Data Bank.		July 15	

Child Abuse Clearance

Complete and mail Childline form with money order.	July 1	July 15	
Return Childline clearance to American Data Bank & complete online entry.		August 30	

Drug Screen

Complete Drug Screen.	July 1	August 30	
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AMERICAN DATA BANK contact info

Fax: 303-339-7521 or 1-877-619-4139
 Email: immunization@americandatabank.com
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 5th Floor
 Denver, CO 80202