



Center for The Study of The History of Nursing

UNIVERSITY OF PENNSYLVANIA - SCHOOL OF NURSING - NURSING EDUCATION BUILDING - PHILADELPHIA, PA 19104-6096 - (215) 898-4502

**Visiting Nurse Association of Eastern Montgomery County**

**Records, 1928-1986**

**MC 25**

**Extent:**

2.50 linear feet

**Provenance:**

Visiting Nurse Association of Eastern Montgomery County

**Access:**

This collection is unrestricted

**Citation:**

Visiting Nurse Association of Eastern Montgomery County Records, Center for the Study of the History of Nursing, University of Pennsylvania

**Sponsorship:**

This collection was processed with funds provided by the National Historical Publications and Records Commission as part of the Nursing History Processing and Cataloging Project

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MC 25**

**Historical Sketch.** The Visiting Nurse Association of Eastern Montgomery County, Inc. had its beginning in 1919 when the Old York Road Public Health Center was formed. Around 1943, the agency changed its name to York Road Family Service and Health Center. In 1944, it became two separate agencies--the Lower Montgomery Family Service and the Old York Road Public Health Nursing Center. The latter merged with the Springfield-Whitemarsh Visiting Nurse Association, Inc. (formed in Flourtown, PA, in 1920) in 1956 and formed the Visiting Nurse Association of Eastern Montgomery County, Inc. In 1984, the Visiting Nurse Association of Ambler and Vicinity merged into the agency. In 1988, the agency merged into the Abinton Memorial Hospital to become a department of the hospital.

**Summary.** This collection documents the development of a visiting nursing association in east Montgomery County, PA, from 1919 to the present. The collection consists of some historical material of the agency in its early years, fairly large proportion of formal records since the early 1930's, administration files, and files of other organizations.

**Series Description.** This collection has been arranged into four series:

- Series I. Old York Road Public Health Nursing Center, 1928-1955
- Series II. Institutional, Board and committee records, 1931-1985
- Series III. Administration, 1944-1986
- Series IV. Other organizations, 1943-1979

Series I. Old York Road Public Health Nursing Center. This series contains records documenting the agency's activities before 1956. Included is a set of service survey studies conducted under a sub-committee of the agency in 1943.

Series II. Institutional, Board and committee records. This series consists of formal documents such as bylaws, annual reports from the agency's officials, board manuals, and records of various committees.

Series III. Administration. Included in this series are all kinds of administration files. In addition to correspondence, there are records documenting various kinds of programs and services, policy manuals, treasurer's reports, etc.

Series IV. Other organizations. This series consists of files of other organizations. The bulk of it is material of the United Fund of Philadelphia and Vicinity dating from the 1940's to late 1970's.

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**Series I. Old York Road Public Health Nursing Center, 1928-1955**

Box 1

- f.1 Constitution and bylaws, 1945
- f.2 President's reports, 1944-1947

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**Series I. Old York Road Public Health Nursing Center, 1928-1955, cont.**

- f.3 Health survey by Agnes Leisy of the York Road Section of Montgomery County, 1928  
York Road Family Service and Health Center
- f.4 Sub-committee to Study Nursing Services, minutes, 18 MAY 1943
- f.5 Service survey material, 1943
- f.6 Summary of time studies of administrative staff, 1943  
Annual financial report by certified public accountants
- f.7 1939-1943
- f.8 1944-1950
- f.9 1950-1955  
Statement of visiting nursing expense and cost per visit
- f.10 1932-1940
- f.11 1941-1950

**Series II. Institutional, Board and committee records, 1931-1985**

- f.1 Constitution and bylaws, 1956
- f.2 President's annual report, 1957-1958  
Director's (annual) reports
- f.3 1931-1950
- f.4 1951-1974  
Board Manual
- f.5 1969
- f.6 1972
- f.7 1975
- f.8 1977
- f.9 1979
- f.10 1980

Box 2

- Advisory Group of Professional Personnel  
Minutes
- f.11 1973-1979
- f.12 1979-1981
- f.13 1981-1984  
Finance Committee  
Minutes
- f.14 1974-1977
- f.15 1977-1982
- f.16 Long-range Planning Committee, minutes, 1980  
Medical Advisory Committee
- f.17 Minutes and reports, 1945-1971
- f.18 Correspondence, 1943-1971

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**Series II. Institutional, Board and committee records, 1931-1985, cont.**

Personnel and Service Committee

Minutes

- f.19 1972-1976
- f.20 1977-1979
- f.21 1980
- f.22 1981-1984

Professional Advisory Committee

Minutes

- f.23 1968-1983
- f.24 1984-1985

Box 3

Public Relations Committee

- f.25 Minutes, 1979-1982
- f.26 Reports, 1979-1983
- f.27 List of committee members, 1965-1966

**Series III. Administration, 1944-1986**

- f.1 Agreement with Abinton Memorial Hospital re Well-baby Clinic, 1979  
Annual Agency Evaluation Report
- f.2-4 1980-1982
- f.5-7 1984-1986
- f.8 Annual schedule of salary, 1974  
Boroughs and township file, statistics and correspondence
- f.9 1960-1964
- f.10 1966-1969
- f.11-22 1970-1984
- f.23 Brochures, 1971  
Correspondence
- f.24 Executive Director, 1980-1984
- f.25 Use of denatured alcohol, 1956-1975

Box 4

- f.26 General, 1971-1982
- f.27 Fund-raising, 1981-1982
- f.28 Honorary members, 1966
- f.29 Insurance with Walton Agency, 1964-1978
- f.30 Liability insurance, 1956-1965
- f.31 Long-range planning study, 1980-1981
- f.32 Merger proposal, 1978
- f.33 Public relations, with material, 1979-1982
- f.34 Stock sale, 1969
- f.35 Employee salary schedule, 1978

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Series III. Administration, 1944-1986, cont.

- EPSDT Program (Early and Periodic Screening, Diagnosis, and Treatment of Eligible Individuals under age 21)
- f.36 Recertification site visit reports, 1978-1979  
Correspondence
- f.37 1973-1978
- f.38 1979-1981
- f.39 Fact Sheets, 1979  
Financial report
- f.40-45a 1976-1983
- f.46 Form of Donor's bequest for scholarship fund, 1978
- f.47 Lantern slides interpretation, 1979
- f.48 Medical cost report, 1976-1977
- f.49 Newsletter "Scope," 1981  
NLN/APHA Accreditation Program  
Self-Study report of VNA of Eastern Montgomery County
- f.50 1978
- f.51 1980 (Interim report)
- Box 5
- f.52 1983  
Personnel policies
- f.53 1962
- f.54 1972-1984
- f.55 Proposal for funding for a tape-recording system, [1980]
- f.56 Proposal for survey of medication in the homebound elderly of Montgomery County, [1984]  
Report to Montgomery County Commissioners
- f.57-59 1967-1969
- f.60-61 1972-1973
- f.62 Salary schedules, with correspondence, 1965-1970
- f.63 Service policies, 1983
- f.64 Social audit, 1958
- f.65 Speech by R. Bruce Lutz, Jr., 1982
- f.66 Staff Nursing Association, bylaws, 1969
- f.67 Statistics of services and budgets, 1958-1985  
Treasurer's report
- f.68 1944-1950
- f.69 1951-1955
- f.70 1956-1960
- f.71 1961-1965
- f.72 1966-1970
- f.73 1971-1975
- f.74 1976-1978

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**Series III. Administration, 1944-1986, cont.**

- f.75 Visiting nursing expense and cost per visit, 1951-1967  
Well-baby Clinic
- f.76 Policies, 1976  
Correspondence
- f.77 1977-1978
- f.78 1979-1980
- f.79 1981-1983
- f.80 WIC program (Women, Infant and children program), 1979-1980

**Series IV. Other Organizations, 1943-1979**

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- f.1 Community Health and Civic Association, bylaws, 1947
- f.2 Community Nursing Service, Delaware County, Bylaws, 1959
- f.3 National League for Nursing, Inc., Correspondence re VNA of Eastern  
Montgomery County bylaws, 1962
- f.4 National League of Nursing, Presentation on public health nursing, 1959-1965
- f.5 Nursing Conference Group of Delaware County, meeting minutes, re salary  
and employment, 1966-1967

United Fund (Community Chest of Philadelphia and Vicinity)  
Correspondence, budget review and approval

- f.6 1943-1944
- f.7 1945-1946
- f.8 1947-1948
- f.9 1949
- f.10 1950-1951
- f.11 1952-1953
- f.12 1955-1956
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- f.14 1958-1959
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- f.26 1971-1972

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Series IV. Other Organizations, 1943-1979, cont.

United Fund (Community Chest of Philadelphia and Vicinity)

Correspondence, budget review and approval, cont.

- f.27 1972-1973
- f.28 1973-1974
- f.29 1974-1975
- f.30 1975-1976
- f.31 1976-1977
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- f.33 1978-1979
- f.34 Budget reports from VNA of Eastern Montgomery County, 1973-1978
- f.35 Professional Advisory Committee, Minutes, 1974
- f.36 Brochures, undated

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